

“Improve the competence”

The e-Tendering system provides organizations with the ability to acquire a completely digital procurement process. The module is integrated with the Procurement module of IBM Maximo.

e-Tendering

eSolutions

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Main Features

Expression of Interest (EOI); The solution has an option to send communication on registered email for expression of interest (EOI) to bidders with details on the Scope of Work, bids opening date, bids closing date etc. A secured URL will be provided in the communication to register their expression of interest electronically.

Creation and publishing of Tender; Tenders can be created using Maximo Request for Tender application. If required, the tender can be published on e-Tendering system with all required information. An email invitation will go to all approved & interested bidders with secured URL and credentials to participate in the bid process.

Terms and Condition; Terms & Condition can be utilized to define general terms and conditions and also special terms and conditions specific to that tender.

Attachments; Any required documents attached on RFQ can also be published and downloaded by the Supplier

Bid Submission; Supplier can submit their bids through e-Tendering system. Supplier needs to provide all required details (cost etc.). The supplier can submit both Technical and Commercial Bids. After providing all required details, bidders can submit their bids. Bidders can withdraw and resubmit bids until bid due /closing date.

Bid Closing Date; There is a provision to have separate or same Technical and Commercial Bid Opening Dates. Suppliers will be allowed to submit and edit bids till the closing date. However, there will be a provision to extend closing date.

Cancellation and Retendering; The solution has an option to cancel / retender the request if any modification is required in requirement.

Enquiry and Responses (Question & Answers); Bidders can raise any enquires regarding tendering using the system. Organizations can answer the enquiries and raise any

other notifications. Any enquiry raised can be seen by all suppliers, if required.

Tender Evaluation; The solution has a functionality to define Technical Members for technical evaluation and Commercial Members for Commercial evaluation process. Access to define can be restricted based on the role and responsibility. Only defined members can import and view the quotations.

Encryption/decryption of the quotation data on the database; Maximo employs Crypto data type for encrypting passwords and other types of confidential information. Crypto is a two-way encryption algorithm that encrypts confidential information in the database, but also has the ability to decrypt this stored information and display it to a user. In order to Encrypt Data, a Key has to be provided in Maximo Properties. Once the key is entered, it will be encrypted and stored.

Main Features

Encryption/decryption of attached Document; Encrypting documents is by using file compression software's like Winrar or Winzip etc. Once the Bidders encrypts the documents, they can enter the key in a new field in the E-Bidding application. Once they submit the bids all the data will be encrypted by Maximo including the key. When the bids are opened by Tender opening committee, the attached documents key will also be decrypted and the Buyer/CE will be able to open the documents using that key.

Use Case

An organization with a well-established procurement process that issues many requests for tender can benefit from more automation of the tendering process, especially as the work of filling quotations, providing compliance data, and submitting bids, is moved to the parties that wish to supply a bid.

This greatly reduces the cost and effort required to complete each tender cycle.

Main Advantages

- Reduced tender cycle-time
- Faster response to questions and points of clarification during the tender period
- Reduction in the labor intensive tasks of receipt, recording and distribution of tender submissions
- Improved audit trail increasing integrity and transparency of the tendering process.
- e-Tendering replaces these manual paper-based tender processes with electronically facilitated processes based on

best tendering practices to save time and money.

- Buyers are able to manage the tenders coming in, with all tenders stored in one place. Suppliers' costs in responding to invitations to tender (ITT) are also reduced as the tender process cycle is significantly shortened.
- Environment friendly
- Minimize human errors.